



STEPS OF PAUL BIBLE STUDY TOUR

March 18 to April 2, 2024

TERMS & CONDITIONS

A. PAYMENT REQUIREMENTS

1. A reservation fee of **\$1,500** on or before January 3, 2024, \$500, is non-refundable but transferable
2. 2nd payment of **\$3,000** due on January 17, 2024
3. Final payment of **\$1,990** due on February 2, 2024
4. **Delayed payments shall be subject to a late fee of \$5 per person/day.**
5. **CCF reserves the right to cancel bookings in case of non-payment.**

B. COSTS, INCLUSIONS & EXCLUSIONS

Included: Economy class airfare to Athens, Rome, and back to Manila; four/five-star hotel accommodation & cruise with outside upper deck cabins on twin sharing and full board meals; daily breakfast and dinner in Athens & Rome; entrance fees to all tour sites; luxury air-conditioned buses with licensed English-speaking tour guides; gratuities for all hotels, guides, bus drivers and hotel staff

Not included: passport and visa fees; travel insurance; personal expenses (extra meals, mini bar, phone calls, business center fees, laundry, etc.); hospitalization and medical expenses not covered by your travel insurance; transportation during free time, extension tours; business class, room, and cabin upgrades; airport transfers for those not traveling with the group; and single occupancy. The list is not exclusive. All other provisions not included are deemed excluded.

ACCOMMODATION

1. All accommodations will be on a twin-sharing basis, with rooms containing two beds. Participants requiring one double bed should specify their request at registration.
2. If a single room is preferred, an add-on rate of \$2,000 will be added.
3. If a single person traveling alone wishes to share a room with another person of the same sex, please indicate in the registration form that he/she is allowing the organizers to assign a roommate to him/her.

C. CANCELLATION PROCEDURES & CHARGES

- The \$500 admin fee is forfeited when a participant cancels his/her booking. This amount, however, may be assigned to someone else until January 19, 2024.
- After deposits and payments are made, cancellation and/or changes in your tour arrangements will warrant charges according to the following time frame:

Receipt of cancellation notice from:	
Before January 19, 2024	\$500
January 19 to February 18, 2024	50% of the tour cost
February 19 to March 10, 2024	75% of the tour cost
March 11 to 17, 2024	90% of the tour cost
March 18 to 19, 2024	100% of the tour cost
Total cost: \$6,490	

- Please complete your cancellation request in writing with accompanying medical certificates (if applicable) stating your reason for cancellation and submit them to the CCF office before the departure date.
- Refunds will only be made available at the CCF office thirty days after the tour group's arrival.

D. NO SHOW/UNUSED SERVICE/REFUNDS

No refunds will be granted for any unused services, unavailed meals, and ungranted requests that would have otherwise been free and already included in the package price.

E. CLAIMS & ADJUSTMENTS

Participants must immediately contact the CCF representative on the tour should any problem arise during the trip so we can resolve the problem before it escalates.

F. RESPONSIBILITY

Christ's Commission Foundation, Inc. (CCF) is an intermediary between contractors (airlines, guides, hotels, transport companies, etc.) and the participant. It cannot assume responsibility or liability for any loss, injury, delay, accident, or irregularity that may occur while carrying out the services of the contractors. The participant agrees that Christ's Commission Foundation, Inc. shall not be liable for any damage, loss (including personal injury, death, and property loss), or expense occasioned by any act or omission of any supplier providing tour services or any insurer, insurance of any other person.

The payment of a deposit and a signature hereunder constitute a contractual agreement between CCF and the participant and represent consent to all provisions in the Terms and Conditions of this tour package.

Date

Name & Signature of Participant